

Timeline and Deliverables to Design and Host 2018 CEC Council Session

Substantive Items

Action	Proposed date	Lead
Draft themes for Council Session	24 July	Luis & Pam for Alt Rep
Propose dates for Council Session	End of August	Luis for Alt Rep/Administrator
Draft Council Session agenda	2018 January	Luis & team for Alt Rep
Design initiatives (like NAPECA and crowdsourcing)	2017 October	Luis + Pam with Alt Rep
Communications Strategy	2018 January	Luis + Shereen + Secretariat with Alt Rep

Commented [ND1]: You mean that you will be devising some type of flagship initiative that could be championed by Administrator Pruitt with the two other Parties and announced at the Council session? If so, good idea.

Commented [ND2]: What is envisioned here? A communications plan for the 2018 Council session, or revisions to the current CEC communications strategy 2017-2020?

Commented [ND3]: César understood from Jane during his private meeting that she wanted to hold a face-to-face Alt Reps meeting end of September or early October. Maybe that has changed.

Alt Reps Meetings

Tentative Schedule	18 Sept	AAA Nishida + GSC
	23 November	AAA Nishida + GSC
	5 February	AAA Nishida + GSC
	9 April	AAA Nishida + GSC
	1 May	AAA Nishida + GSC
	22 May	AAA Nishida + GSC
	5 June	AAA Nishida + GSC

Planning Meetings and Logistics Items

Action	Proposed date	Lead
Request/Secure AO representational funds for Council Session	13 July	Pam + Mark
EPA scoping mission to Oklahoma	Oct 25-27	Mark, Sarah, Milan, Luis
Debrief with Secretariat of initial plans	6 November	Luis +
EPA + secretariat planning mission to Oklahoma + selection/contracting of venues and planning	Nov or December 2017	OITA & Secretariat
Internal EPA requirements	2018 Feb	GSC + Team
Security arrangements	2018 March-April	GSC + security detail
Bi-weekly Comms meetings	2 months before Council Session	Luis + Shereen + Secretariat + <u>MX and CA comms</u>

Commented [ND4]: Sounds good. Just FYI, I am on vacation 24 Nov-1 December. That leaves plenty of time earlier in November or early December.